



NATIONAL POWER CORPORATION

NOTICE TO PROCEED

21 November 2022

MR. BENITO T. SORIANO

Authorized Representative
GRAFICA VERANDA ENTERPRISES
Mabini Street, Northern Poblacion Plaridel,
Misamis Occidental
Tel. Nos. 09239066246/09299073152
Email: hyneesoriano@yahoo.com.ph

SUBJECT: NOTICE RE: PURCHASE ORDER NO. 058610-RSC

Dear **Mr. Soriano**:

Pursuant to Purchase Order No. **058610-RSC** in the total amount of **₱ 79,200.00** for the **Supply and Delivery of Document Scanner intended for Strategic and Business Planning Division**, under PR No. **HO-SBP22-002**, you are hereby required to effect delivery of the goods within the period specified in the Purchase Order.


Failure to comply with the delivery period from receipt of this Notice to Proceed will result to the imposition of sanctions/penalties as prescribed by law.

Very truly yours,


FERNANDO MARTIN Y. ROXAS
President and CEO

Cf: Mr. A. P. Japon – VP, Admin & Finance
Ms. M. B. Guinto - SDM, Admin
Mr. R. A. Villarín – DM, Logistics
Ms. B. T. Rivero – Manager, SBPD

Received and Acknowledged by:


Authorized Representative

Date:

11/24/2022

BIR Road cor. Quezon Avenue, Diliman
Quezon City 1100, Philippines
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